

**DEPARTMENT OF HEALTH
WASHINGTON STATE OCCUPATIONAL THERAPY PRACTICE
BOARD
TELEPHONE CONFERENCE CALL MINUTES**

Tuesday, November 19, 2002

On November 19, 2002, the Occupational Therapy Practice Board met via telephone conference call. In accordance with the Open Public Meetings Act, notices were sent to individuals requesting notification of meetings.

MEMBERS PRESENT

Brian Pease, Public Member, Acting Chair
Wendy Holmes, OT
Catherine Whiting, OT
Sharon Greenberg, OT
D. Jill Petrie, COTA

STAFF PRESENT

Kris Waidely, Program Manager
Kristin Hamilton, Program Manager

PUBLIC PRESENT

Patrick Dewitt

OPEN SESSION

1. CALL TO ORDER

Brian Pease, Public Member, Acting Chair, called the conference call to order at 6:00 p.m.

2. INTRODUCTION OF NEWLY APPOINTED BOARD MEMBER

Kris Waidely introduced newly appointed Board member, Catherine Whiting, OT. The other Board members briefly introduced themselves to Ms. Whiting. Ms. Whiting briefly told the Board about her background.

3. ELECTION OF OFFICERS

This item was differed to the January 17, 2003, Board meeting because three Board members have terms expiring on December 31, 2002.

4. BOARD DELEGATIONS

The Board reviewed current delegations. The delegations were approved.

5. 2003 MEETING DATES

January 17, 2002, in Olympia.

6. REPORT ON NATIONAL BOARD FOR CERTIFICATION IN OCCUPATIONAL THERAPY BOARD OF DIRECTORS MEETING

Brian Pease provided information to the Board regarding the October NBCOT Board of Directors Meeting that he attended in San Diego, CA.

7. REPORT ON DEPARTMENT OF HEALTH BOARDS, COMMISSIONS, AND COMMITTEES CONFERENCE

Wendy Holmes, OT provided information to the Board regarding the Department of Health Boards, Commissions, and Committees Conference that she attended in October.

8. DISCUSSION REGARDING ADDITIONAL PUBLIC MEMBERS

The Board discussed the Howe Report's suggestion that Boards and Commissions have more public member positions added. The Board supports adding an additional public member to the OT Practice Board.

9. BOARD, COMMISSION AND COMMITTEE MEMBER PROTOCOLS

The Board briefly reviewed the suggested protocols for Board, Commission and Committee members. The Board will further review and will provide input at the January 17, 2003, Board meeting.

10. FELONY AND GROSS MISDEMEANOR POLICY

The Board reviewed the Felony and Gross Misdemeanor Policy for possible adoption. The Board adopts this policy for use as a reference in reviewing cases.

11. PROGRAM REPORT

The Department will file the appropriate forms to begin the rule writing process for the occupational therapy rules. The current continuing competency WAC for occupational therapy was discussed and a decision was made to obtain an AAG (assistant attorney general) opinion. The Board was also provided with informational letters from NBCOT regarding on-demand testing and from AOTA regarding revision on the Enforcement Procedures for the Occupational Therapy Code of Ethics.

Kristin Hamilton discussed what the responsibilities of the Board was when practitioners contact them for questions regarding their license.

CLOSED SESSION

12. REVIEW OF APPLICATIONS

- Applicant A – Application approved.

13. DISCIPLINARY CASE REVIEWS

- Case No. 2002-07-0001OT – Closed (before investigation) – Below threshold.
- Case No. 2002-10-0001OT – Closed (after investigation) – Below threshold – No violation.

There being no further business, the conference call was adjourned at 7:43 p.m.

Respectfully submitted:

Approved:

Kris Waidely
Program Manager

Brian Pease, Public Member, Acting
Chair
Occupational Therapy Practice Board